



The Petite Premier Package

- 4 Consultation Meetings (2 Hours Maximum Per Meeting)

Meetings Include:

- Vendor / Consultation Meeting of your choice depending on where you are in the planning process
- Detail Planning Session to discuss wedding day itinerary and ceremony order
- Menu Tasting/Final Detailing with caterer
- Final Meeting the week of the wedding to discuss final logistics & collect items
- Available via phone or email to answer questions
- Rehearsal director
- Wedding Day Coordination from set-up to break down
- 1 Wedding Day Assistant is included for guest counts up to 150
 - Please add \$250 for 1 additional assistant for guest counts 150 to 200
 - Please add \$500 for 2 additional assistants for guest counts exceeding 200

Planning Services Include:

- Personal Detailed Planning Checklist
- Summarized Wedding Planning Snapshot
- Custom Vendor Referrals (client interviews/books vendors on their own)
- Wedding Day Schedule for wedding party and family
- Comprehensive, detailed Wedding Day Itinerary
- Confirmation of details and coordination with all contracted vendors

Wedding Day Services Include:

- Complete Coordination from set-up to tear down
- Delivery and set-up of all wedding day items (guest book, cake service set, toasting glasses, table numbers, seating cards, place cards, favors, candles, additional décor, etc.)
- Provide Bridal Emergency Kit
- Greet vendors and oversee set-up of ceremony & reception
- Distribute Final Payments/Gratuities as needed to service providers
- Coordinate and cue ceremony
- Coordinate reception activities with D.J. or emcee
- Keep activities on schedule per timeline
- Transport gifts to onsite hotel room or car

The Premier Package

- 5 Consultation Meetings (2 Hours Maximum Per Meeting)

Meetings Include:

- Initial Meeting to discuss and understand your vision, personal style & budget
- Vendor / Consultation Meeting of your choice
- Detail Planning Session to discuss wedding day itinerary and ceremony
- Menu Tasting/Final Detailing with caterer
- Final Meeting the week of the wedding to discuss final logistics & collect items
- Available via phone or email to answer questions
- Rehearsal Director
- Wedding Day Coordination from set-up to break down
- 1 Wedding Day Assistant is included for guest counts up to 150
 - Please add \$250 for 1 additional assistant for guest counts 150 to 200
 - Please add \$500 for 2 additional assistants for guest counts exceeding 200

Includes Everything in the Petite Premier in Addition to:

- (1) Additional Consultation Meeting
- Creative Assistance with theme/design/décor
- Custom Budget Analysis
- Personal Detailed Budget Spreadsheet (client tracks budget and payments on their own)
- Custom Vendor Referrals
- Ongoing Assistance Scheduling and Arranging Vendor Appointments (interviews/consultations and detailing meetings)

It's Your Day Signature Package

Full Service Coordination

Our Most Popular Package for the Full Service Client

- 8 Consultation Meetings (2 Hours Maximum Per Meeting)

Meetings to Include

- Initial Meeting to discuss and understand your vision, dreams, personal style and budget
- (4) Vendor and/or Consultation Meetings of your choice (design/décor vendor meetings are most beneficial)
- Detail Planning Session to discuss wedding day itinerary and ceremony
- Menu Tasting/Final Detailing with caterer

- Final Meeting the Week of the wedding to collect all wedding items and discuss final logistics
- Available via phone or email to answer questions
- Rehearsal Director
- Wedding Day Coordination from set-up to break down
- 2 Wedding Day Assistants are included for guest counts up to 200
(Please add \$250 for 1 additional wedding day assistant for guest counts exceeding 200)

Includes Everything in the Premier Package in Addition to:

- 3 Additional Consultation Meetings
- 1 Additional Wedding Day Assistant
- Assistance tracking vendor deposits, payments & due dates
- Research Accommodations for out-of-town guests
- Set up Room Blocks at hotel(s) for out-of-town guests
- Assemble & Mail Invitations
- Assemble & Deliver guest Welcome Bags at hotel(s)
- Assistance with securing a rehearsal dinner location
(Full coordination of rehearsal dinner available at an additional charge)

Ultimate Indulgence Package

For the couple that requires the ultimate in hand-held coordination and personal service.

This package includes everything in the Signature Package in addition (but not limited) to:

- Personal Attendance at all vendor appointments and venue walk-throughs
- Unlimited Consultation Meetings pertaining to vendors or wedding venue
- Personal Assistant for you on your wedding day from the time you rise until you walk down the aisle
- Complete Coordination of the Rehearsal Dinner
- Complete Coordination of any “Morning After” Brunch or Farewell Party

A La Carte Services

Additional services are available a la carte at the rate of \$100 per hour

Examples of the Most Popular A La Carte Services:

- Additional Consultation Meetings
- Call/Email guests for updated contact information for guest list

- Contact guests that have not responded by RSVP deadline
- Venue Search: make appointments and accompany you to site tours
- Vendor Search: make and accompany you to appointments
- Assemble and Mail Invitations
- Track Guest Responses and update personal invitee spreadsheet
- Assistance with rehearsal dinner locations and coordination
- Plan Activities for out-of-town guests
- Assemble and distribute “Welcome Gift Bags” for out-of-town guests at hotel(s)
- Make arrangements for “Day After” Brunch
- Research hotel options for out-of-town guests
- Negotiate group rates for hotel guests

Note: Additional fees will apply for event locations in excess of one hour outside of Orange County.